



SHOREWOOD PUBLIC LIBRARY BOARD OF TRUSTEES PERSONNEL COMMITTEE

January 23, 2025 Meeting Notes

Present: Trustee Patrick Linnane, Vice President Kara Espera, Director of Library Services Hayley Johnson, and Assistant Director Noah Weckwerth

Call to order: Vice President Espera called the meeting to order at 4:31 PM.

Statement of Public Notice: Director Johnson confirmed that the meeting was properly noticed and posted according to law.

Information Item: Review Director of Library Services Leave Plan

Director Johnson shared her maternity leave plan with the committee. The plan outlines an approximate timeline; a communication plan; administrative tasks and who will perform them; regularly scheduled meetings and who will attend them; closing shifts and who will cover them; and a list of upcoming projects and initiatives as well as which member will take the lead on them.

Action Item | Closed Session: Leave of Absence

Vice President Espera moved to convene to a closed session at 4:49 PM under the provisions of sec. 19.85(1)(c), Stats. for the purpose of discussing employment, promotion, compensation, and performance evaluation of employees. The motion was seconded by Trustee Linnane, and carried by a vote of 2 – 0.

At 5:03 PM, Vice President Espera moved to reconvene into open session under the provisions of section 19.85(2) Stats., and act on item.

ACTION: Vice President Espera moved to recommend an unpaid extended leave of absence until Tuesday, April 1, 2025 for a part-time library team member to the full Shorewood Public Library Board of Trustees for consideration. The motion was seconded by Trustee Linnane, and carried by a vote of 2 – 0.

Adjournment: The meeting was adjourned at 5:05 PM.

Recorded and submitted by Director of Library Services Hayley Johnson on the 26th day of
January, 2025